

Use additional pages as needed to explain your answers or provide additional documentation.

<p>1. What type of accounting system will be used to manage the financial records for this project?</p> <p><input type="checkbox"/> Manual</p> <p><input type="checkbox"/> Automated</p> <p><input type="checkbox"/> Combination of manual and automated (please explain)</p> <p><input type="checkbox"/> Our organization does not have an accounting system in place at this time (please explain)</p>	<p>Explanation:</p>
<p>2. Does a conflict of interest exist between your organization and the Kansas Historical Society?</p> <p><i>A conflict of interest would entail key personnel of your organization, such as the Executive Director, Finance Officer, Business Manager, Board Members, etc. and/or the granting organization, such as a state officer and/or employee having an interest in, or deriving a direct benefit from, a contract.</i></p> <p><input type="checkbox"/> Yes* (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p> <p>*Disclosing a potential conflict of interest does not automatically render the applicant disqualified from receiving the award.</p>	<p>Explanation:</p>
<p>3. Does the project manager have more than three (3) years of experience in managing the scope of service required under this program?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p>	<p>Explanation:</p>
<p>4. Does your organization's financial and programmatic staff who will oversee this award have more than one (1) year prior experience with a federal grant award?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p>	<p>Explanation:</p>
<p>5. How long has your organization been in operation?</p> <p><input type="checkbox"/> 0-2 years</p> <p><input type="checkbox"/> 3-5 years</p> <p><input type="checkbox"/> 6-9 years</p> <p><input type="checkbox"/> 10+ years</p>	<p>Explanation:</p>

<p>6. Does your organization anticipate passing the award on to other entities?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p>	<p>Explanation:</p>
<p>7. If your organization answered “yes” to the previous question, does a conflict of interest exist between your organization and the entity to which your organization will pass the award?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p>	<p>Explanation:</p>

Answer the following questions if your grant request exceeds \$10,000:

<p>8. Does your organization have experience with an award of this size or larger?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p>	<p>Explanation:</p>
<p>9. Does your organization maintain policies which include procedures for assuring compliance with the terms of this award?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p>	<p>Explanation:</p>
<p>10. Does your organization have an accounting system that will allow your organization to completely and accurately track the receipt and disbursements of funds related to this award?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p>	<p>Explanation:</p>
<p>11. Does your organization have a system in place which can track employee time spent on multiple programs?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p>	<p>Explanation:</p>
<p>12. Does your organization have a procurement system or procedures in place that meet the minimum federal requirements for procurement as stated in 2 CFR §200.317 – §200.326 (see</p>	<p>Explanation:</p>

<p>attached)?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p>	
<p>13. Does your organization have a property management system in place that meets the minimum federal requirements for equipment management as found in 2 CFR §200.310 – §200.316 (see attached)?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p> <p><input type="checkbox"/> Not Applicable (no property)</p>	Explanation:
<p>14. Does your organization have an adequate system or procedures in place for tracking and evaluating in-kind match?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p>	Explanation:
<p>15. Has your organization been audited (internally or externally) within the last 3 years?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No (please explain)</p>	Explanation:
<p>16. If your organization received over \$750,000 total in federal funds from all sources last year, was a Single Audit conducted on the entity per 2 CFR §200.501 (see attached)?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No (please explain)</p> <p><input type="checkbox"/> Our organization did not receive over \$750,000 total in federal funds from all sources last year.</p>	Explanation:
<p>17. Does your organization currently have any unresolved audit issues?</p> <p><input type="checkbox"/> Yes (please explain)</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Unsure (please explain)</p> <p><input type="checkbox"/> My organization has not been audited</p>	Explanation:

<p>18. Please check all of the following circumstances that apply to your organization (explain as necessary):</p> <ul style="list-style-type: none"> <input type="checkbox"/> A new or substantially changed system or software packages (i.e. accounting, payroll, reporting, technology, administration, etc.) <input type="checkbox"/> External risks including: economic conditions, political conditions, regulatory changes, unreliable information, etc. <input type="checkbox"/> Loss of license or accreditation <input type="checkbox"/> New activities, products, or services <input type="checkbox"/> Organization restructuring <input type="checkbox"/> Inadequate system to segregate indirect from direct costs 	<p>Explanation:</p>

Applicant's Name (Please Print)	Applicant's Title
Applicant's Signature	Date

2 CFR §200.310-2, CFR §200.326, and 2 CFR §200.501 (February 2018)

<https://www.govinfo.gov/app/details/CFR-2022-title2-vol1/CFR-2022-title2-vol1-part200>

Section § 200.310 - Insurance coverage.	PDF XML More
Section § 200.311 - Real property.	PDF XML More
Section § 200.312 - Federally-owned and exempt property.	PDF XML More
Section § 200.313 - Equipment.	PDF XML More
Section § 200.314 - Supplies.	PDF XML More
Section § 200.315 - Intangible property.	PDF XML More
Section § 200.316 - Property trust relationship.	PDF XML More
Section § 200.317 - Procurements by states.	PDF XML More
Section § 200.318 - General procurement standards.	PDF XML More
Section § 200.319 - Competition.	PDF XML More
Section § 200.320 - Methods of procurement to be followed.	PDF XML More
Section § 200.321 - Contracting with small and minority businesses, women's business enterprises, and labor surplus...	PDF XML More
Section § 200.322 - Procurement of recovered materials.	PDF XML More
Section § 200.323 - Contract cost and price.	PDF XML More
Section § 200.324 - Federal awarding agency or pass-through entity review.	PDF XML More
Section § 200.325 - Bonding requirements.	PDF XML More
Section § 200.326 - Contract provisions.	PDF XML More
Section 200.501 - Audit requirements.	PDF XML More